Jill Doe, MD

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Jan 1, 2024

Dear [Hiring Manager or Hiring Manager's first name if you know it],

My name is Jill Doe, and I am a Family Medicine resident at Swedish Cherry Hill Family Medicine Residency in Seattle. I am writing to express my interest in joining Providence Northeast Washington Medical Group as a Family Medicine physician.

I was excited to see this opening in Colville. I grew up in a rural community and am eager to return to a small town setting, where I can be an integral part of the community and address the unique healthcare needs of Colville residents. Your patient population appeals to me, as I am passionate about providing care to all generations of families, from newborns to geriatric patients. During my residency at Swedish Cherry Hill, I gained valuable experience in diagnosing and treating a diverse range of medical conditions across the lifespan and found it incredibly rewarding to treat entire families.

My partner and I have enjoyed living in Washington, and we would love to live here permanently. We've had the opportunity to spend time in Colville, and we really appreciate what that area has to offer. We love boating, skiing and hiking, plus we have relatives in Canada, so this location would be ideal for us.

I was also drawn to your job description because it talks about your close-knit team. I strive to be a kind, reliable and positive member of a healthcare team, so this is something I am looking for as I launch my career. In my residency, I took a collaborative approach, and I consider medical assistants, front office staff and nurses to be integral to any practice or clinic. Finally, your mission really resonates with me, particularly your goal to provide evidence-based, community-centered primary care to improve the health and well-being of vulnerable populations.

Thank you for your time, and please let me know what other information I can provide. I look forward to exploring this opportunity to join your team.

Sincerely,

Jill Doe, MD