

Jill Doe, MD

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Dear [Hiring Manager or Hiring Manager's first name if you know it],

My name is Jill Doe, and I am a fellowship-trained Infectious Diseases faculty physician in Chicago. I am writing to express my interest in joining Swedish Medical Group as an Infectious Diseases physician.

This job feels like the perfect fit for me, with your robust programs in both HIV and AIDS management, and your specialization in treating patients compromised by cancer and organ transplant. This is exactly the type of work I would like to be doing, as I have always felt a calling to serve marginalized patients living with chronic diseases, particularly HIV infection. My professional passion is to provide excellent, evidence-based and compassionate patient care, and I strive to be a kind, reliable and positive member of a collaborative healthcare team.

In addition, my family and I have spent time in and love the Pacific Northwest, and we hope to make the area our permanent home. Living in the Seattle area would be ideal for us, as we love boating and water sports of all kinds.

As I have progressed through medical training and my career, my interests have broadened to include all areas of Infectious Disease practice — from treating general Infectious Diseases to caring for transplant recipients. My current focus is on inpatient transplant consults, which I find particularly interesting to evaluate and satisfying to treat. For my work in this area, I received my institution's annual Clinician of the Year Award.

I continue to enjoy practicing general Internal Medicine as a Hospitalist moonlighter in the community. I also have extensive experience as a sub-investigator on large clinical trials, including the Moderna and Janssen/J&J Sars-CoV-2 vaccine trials.

I continue to keep an open mind as to the precise contours of my future professional career, but for now, I want to be first and foremost a busy clinician, while leaving open the possibility for complementary roles in clinical trials and medical education. I would love to further introduce myself and learn more about this Infectious Disease position. Thank you for your time, and please let me know what other information I can provide.

Sincerely,



Jill Doe, MD